

Florence Unified School District #1

**FLORENCE UNIFIED SCHOOL DISTRICT NO. 1
MINUTES OF GOVERNING BOARD WORK SESSION
AND REGULAR BOARD MEETING
November 12, 2014**

Work Session - Call to Order - 6:00 P.M.

The Work Session was called to order by Board President Jim Thomas at 6:00 p.m. in the Florence Unified School District Administration Building, 1000 S. Main St., Florence, AZ.

Roll Call

Board members present were: President Jim Thomas, Vice President Denise Guenther, Member Rose Marie Monks, Member Bob Dailey, and Member Janeane Candelaria. Also present was Superintendent, Dr. Amy Fuller.

Possible correction of minutes from the October 8, 2014 Regular Board Meeting

There were no corrections made to the minutes.

Possible Agenda Reorganization

There was no reorganization of the agenda.

Agenda Item Clarifications

Agenda Item 19.1 – Mr. Gates, Principal at Florence High School, requested permission for out-of-state travel for the wrestling team to Las Vegas, Nevada in December to participate in the Las Vegas Invitational Wrestling tournament. The cost for the trip will be covered by the Wrestling Club.

Agenda Item 19.2 – Tracey Celaya, Director of the CTE program, requested overnight travel for the SkillsUSA students to attend Leadership Training Camp in Williams, Arizona. She noted that this is the most intense leadership experience offered through SkillsUSA in Arizona and that the CTE budget will cover all costs for this trip, with the exception of a few meals to/from camp that the students will pay for themselves.

Agenda Item 19.3 – Tracey Celaya also requested out-of-state travel for the FBLA members and advisors to visit New York City in February. The trip will give students the opportunity to tour businesses in New York. The CTE budget will cover all costs for the advisors who will be going on this trip. The FBLA students attending will each be paying their own way.

Agenda Item 19.4 – Tracey Celaya also requested out-of-state travel for the Fashion Design teacher and students to Los Angeles, California in March. The teacher and students would like to attend the “Fashion Debut” at the Fashion Institute of Design and Merchandising. The CTE budget will cover all costs for this trip.

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Agenda Item 19.5 – Tara Walter, Assistant Principal at Walker Butte K-8, requested permission for in-state travel and an overnight stay for 6th grade students to attend Aspen Creek Outdoor School in Prescott in March. The students will be attending the school's Life Science Camp, which offers activities in which students utilize the scientific method. The estimated cost of the trip is \$100 per student. The school will be fundraising through a club account and will be asking parents to pay any remaining costs needed to pay for the trip.

Agenda Item 19.6 – Dr. Tim Richard, Principal at Poston Butte High School, requested out-of-state travel for Alison Wood, Kevin Aikins and Mike Christenson to attend Link Crew training in Temecula, California in March. He explained that Link Crew is a freshman transition and school leadership program that builds positive school culture and helps incoming freshmen and students new to the school easily adjust to their new campus.

Agenda Item 19.7 – Dr. Tim Richard then requested out-of-state travel for the Poston Butte High School Spiritline to attend the USD Spirit Nationals at the Anaheim Convention Center in Anaheim, California in March. The purpose of sending the teams to this competition is to continue to build and consistent and winning Spiritline program.

Agenda Item 19.8 – Dr. Tim Richard then requested out-of-state travel for the Poston Butte High School Band students to attend "California's Great American Music Competition" in Santa Clara, California in April. The event showcases bands from throughout the western states and is an excellent opportunity for students to gain performance experience and interact with students from other states.

Agenda Item 19.10 – Beverly Myers, Director of Finance, commented that in compliance with the Tax Reform Act of 1986, the Board each year requests Wells Fargo Bank to issue a line of credit, as directed by the Pinal County Treasurer's Office. The line of credit is designed as qualified tax-exempt obligations pursuant to Section 265 of the Internal Revenue Code of 1986.

Agenda Item 19.11 – Beverly Myers then explained that Invoice #041396 from Marching Show Concepts has a remaining balance due of \$25.00 for shipping costs incurred during the 2011-2012 school year under purchase order #40682. If approved for payment, the expenditure will be paid for out of the FY15 student activities account for the Florence High School Band.

Agenda Item 19.12 – Beverly Myers then explained that Invoice #C0218924 from Texas Christian University in the amount of \$400.00 is an after-the-fact expenditure because the necessary requisition and purchase order were not prepared by an employee assigned the responsibility to complete such paperwork prior to services being rendered. The \$400.00 remaining balance is for housing provided to Ms. Alise Kraus when she attended the AP Summer Institute in July.

Agenda Item 19.13 – Beverly Myers requested permission for the disposal/sale of outdated Literature Workbooks from Circle Cross Ranch K-8, in accordance with A.R.S.

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15-342. If the district is able to sell the books, the money from the sale will be delivered to the district for proper distribution.

Agenda Item 19.14 – Beverly Myers then explained that in accordance with the School District Procurement Rule R7-2-1053A, a contract may be awarded for service without competition if the Governing Board determines that only one reasonable source is available for the required service, and therefore claim a Sole Source. Some of our teachers have been trained in the Cognitive Instruction in Mathematical Modeling (CIMM) model, and this vendor provides materials, training and customized lessons for individual school needs. Their services would be beneficial to the District.

Agenda Item 19.15 – Beverly Myers commented that the Arizona Department of Education (ADE), as part of the Arizona Education Learning Accountability System (ALEAS) initiative, has procured a series of commercial off-the-shelf products, and it's ADE's intent to allow districts to utilize these products. She recommended that the Governing Board approve the Intergovernmental Service Agreement with ADE to allow the district to procure components based on the election to use.

Agenda Item 19.16 – Beverly Myers explained that the School Facilities Board (SFB) Preventive Maintenance Program Report was established to assist school districts with the development of routine preventive maintenance guidelines for its facilities. The guidelines cover plumbing systems, electrical system, heating ventilation and air conditioning systems, special equipment and other systems, roofing, and signs of structural stress and weakness. She asked for approval by the Board of the FY14 Reporting Statement to the SFB.

Agenda Item 19.17 – Finally, Beverly Myers presented the revised FY14 Annual Financial Report, explaining that the revisions reflect the required changes discovered during the final reconciliation of records with the Pinal County School Superintendent's Office and the Pinal County Treasurer.

Agenda Item 19.9 - Chris Knutsen, Assistant Superintendent, presented three possible options for boundary changes for the high schools. He explained that we need to change boundaries in order to increase enrollment at Florence High School or we will not be able to build another high school in the near future. Both of our high schools must be nearing capacity before we can build another school. He also stated that Poston Butte High School is now approaching capacity, but Florence High has room for approximately 450 additional students. Currently, Anthem K-8 and Florence K-8 "feed" Florence High. It is believed that Option 2 will cause the least amount of angst for parents. Option 2 is based on geography, and students attending Anthem K-8, Florence K-8 and Magma Ranch K-8 (with the exception of the Camino Largo area) would attend Florence High. Students at the other K-8 schools in our district would attend high school at Poston Butte. The boundary changes chosen will become effective at the start of the 2015-2016 school year.

Regular Board Meeting - Call to Order - 6:30 p.m.

Mr. Thomas called the Regular Board Meeting to order at 6:30 p.m.

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Adoption of the Agenda

Member Denise Guenther moved, Member Rose Marie Monks seconded that the Governing Board adopt the Agenda of the November 12, 2014 Work Study Session/Regular Board Meeting. The motion carried 5-0.

Pledge of Allegiance to The Flag

Mr. Thomas led the Pledge of Allegiance to The Flag.

Governing Board Member Reports

Mrs. Candelaria said she had no comments to make.

Mr. Dailey commented that we hosted a fabulous ASBA Pinal County dinner meeting at Poston Butte last month and he heard from other school districts how impressed they were with Poston Butte. For all directors, principals and managers, he thanked them for all that they do and wished them a Happy Thanksgiving.

Mrs. Monks reported, "The month of October was a very busy month. I attended the Florence High School Athletics Hall of Fame event. It was nice to see many familiar faces." She continued, "This year was my 40th class reunion at Florence High School, for class of 1974. Homecoming events were outstanding and, overall, we had a great turnout. " Mrs. Monks expressed many thanks to all who supported these activities and made homecoming a great success, and said she looks forward to the next centennial celebration. Mrs. Monks closed with, "I am so proud of our FUSD students for their academic and athletic achievements. I thank staff, parents, and the community for their support."

Mrs. Guenther thanked all the voters for re-electing her to her second term on the Governing Board. She also introduced Steve Johnson, our newly elected Board Member who will replace Jim Thomas, as he is retiring.

Mr. Thomas wished jokingly thanked everyone for not writing his name in on the ballot and wished everyone a Happy Thanksgiving.

Informational Items

Graduation ceremony plans for Poston Butte High School were discussed by Dr. Tim Richard, Principal at Poston Butte, and Mr. Hoggard, Assistant Principal. They noted that last year we partnered with Central Arizona College (CAC) to run a shuttle bus to and from their location to allow for additional parking. This year the school is planning even more modifications to help assist in making parking easier on everyone. Partnering with CAC will continue, and they will be working with the Sheriff's Department more closely to assist in easing traffic congestion on the roadways. Temporary parking may be added near the fencing that separates the school from the adjacent farm land too. Additional bleachers will be added to allow seating for another 1,000 people. Any incoming suggestions will be explored, and this year a graduation ceremony committee has been formed to help develop a graduation ceremony plan to use year-after-year.

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Representatives from the Arizona Department of Education (ADE) presented the new Statewide Student Information System (SSIS), which will save school districts money by eliminating redundant software licensing and maintenance costs. Only one vendor met all of the overall requirements for the new system – that vendor is Edupoint Synergy. The new system provides great functionality at a flat per-student rate. The core functions are easy to customize and modules can be added easily to suit each district's needs. ADE has entered into a 10 year contract with Edupoint Synergy. The fee for participating school districts will be \$10 per student for Year 1, and \$6.50 per student per year for Years 2-10.

High school boundary changes and options were presented by the Assistant to the Superintendent, Mr. Chris Knutsen, during the Work Study Session.

Superintendent's Report

Dr. Fuller invited Tony Jimenez to the podium to introduce the Magma Ranch K-8 Principal, Mr. Eddie Lopez. Mr. Lopez thanked Board Members and Dr. Fuller for allowing Magma Ranch the opportunity to participate in the meeting and commented, "Our school is taking the next step toward excellence." He then introduced Celeste Herrera, the 8th grade Student Council President.

Student Leader Report

Celeste Herrera introduced herself as the Magma Ranch Student Council President and said, "I am grateful for being invited to share some insights about my wonderful school tonight. All of us at Magma have worked hard as a team to achieve not only higher academics and winning athletics, but also in bettering ourselves as a community." She said that at Magma, students work as a team and go the extra mile. They have Student Council and clubs like Robotics, S.O.A.R., SMART Art, and Performing Arts. She also reported that in sports their softball team won the championship games and went undefeated two years in a row, and that the boys baseball and soccer teams last year also won the championships. She said, "Along with achieving high athletic and academic standards, we have a lot of fun at our school." She commented that the kids know they have an "amazing principal" in Mr. Lopez, and she showed photos of the time he allowed students to duct tape him to the wall. Celeste continued, "The Magma Ranch teachers work hard. Students benefit from their collaboration through daily re-teach, small group instruction, and after school tutoring. Our teachers help all students reach their full academic potential." She closed with, "Here at Magma we use team effort to make great things happen."

Volunteer of the Month

Mr. Lopez then asked Mrs. Ruth Eckert to come to the podium, announcing that she was the Magma Ranch staff choice for Volunteer of the Month. He said she has logged countless hours as a parent volunteer, and commented, "It seems like every day I see her in the hallways with a visitor badge on!" He said Magma Ranch staff said the following about Ruth: "Mrs. Eckert is always willing to support teachers. She has helped many teachers in the lower grade levels with small groups, cutting, copying, and being that extra pair of hands during the day. Her time and talents have helped our school. Mrs. Eckert also helped with the fall festival and the scholastic book fair. She has spent

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countless hours assisting with fundraisers to raise money for student activities." Mr. Lopez thanked Ruth for being such a helpful parent volunteer, and she received a warm round of applause from the Magma Ranch staff.

Classified Employee of the Month

Mr. Lopez recognized Mechelle Dawson, a parapro at Magma Ranch, as the school's Classified Employee of the Month, stating, "Mrs. Dawson is a great person with a kind heart." She has worked at Magma Ranch since the school first opened in 2009. He commented that she is very caring and "quietly does her job." Mechelle arrives at the flag pole ten minutes before the bus arrives each day, to make sure that her students are greeted when they arrive to school. Mechelle always has a smile on her face and Mr. Lopez said that the interactions she has with students are genuine. He closed by stating, "Students love her, and her help and hard work is much appreciated."

Certified Employee of the Month

Mr. Lopez then called Cassie Baldwin to the podium to be recognized as the Magma Ranch Certified Employee of the Month. Mrs. Baldwin is a third grade teacher, a mentor teacher, and co-advisor to the school's SOAR program. Mr. Lopez said, "Mrs. Baldwin has got to be one of the most genuine and professional teachers at Magma. She is always willing to jump in and help, offer advice, and support teachers and parents." Cassie is a very supportive leader and she cares about the success of her colleagues. She volunteers for extra-curricular activities and sets a great example for first year teachers. Mr. Lopez said, "Cassie's love for teaching is evident in the love her students have for her."

Mr. Lopez then introduced the Magma Ranch Robotics Club students who presented many of their creations and demonstrated how they work. They reported that the Robotics Club is an after school activity that develops knowledge and skills in science, mathematics, technology and engineering. The club is composed of 10 members of 6th and 7th grade students. Mrs. Pagarigan and Ms. Cramer are the team coaches. Both this year and last, the club received grants from Lego Foundation through Arizona State University. Last April, Mrs. Pagarigan presented "Robotics Club" at the National Conference for Science Teachers in Boston. The Magma Ranch students are looking forward to participating in the first ever "Lego League World Class Learning Unleashed" tournament in Mesa on December 6th. We wish them great success at this event.

Assistant Superintendent Tony Jimenez then announced the Students of the Month.

Students of the Month

Anthem –	Morgan Burch, Anthony Loth & Andrea Rodriguez
Circle Cross –	Tianna Bair, Arnoldo Romero Velazco & Aubrianna Ybarra
Copper Basin –	Sara Aranda Barraza, Ben Kenyon & Darrien Lacy
Florence K-8 –	Adriana Frias, Lillian Kessay & Arcel Lopez
Magma Ranch –	Elizabeth Carrillo, Jessica Flores Loza & Ryan Leopard
Skyline Ranch –	Hailey Knapp, Jackson Potter & Mihret Zenebe
Walker Butte –	Kelly Kinney, Thomas Reynolds & Paetyn Smith
Florence High –	Brooke Harris, Holly Kent & Iri Ibarra Madrid

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Poston Butte – Alissa Gomez, Courtney Hoggard & Noah Rudko
Leadership Academy – Margaret Eide
SuMMit School – David Luna

Administrative Reports

The Board reviewed written administrative reports from Principals, Academic Achievement Directors, the Director of Exceptional Student Services, Director of Transportation and Support Services, Director of Finance, and the Assistants to the Superintendent, Tony Jimenez and Chris Knutsen.

Call to the Public

There were no requests to address the Board.

Executive Session

Member Denise Guenther moved; Member Rose Marie Monks seconded that the Governing Board convene an executive session at 7:45 p.m. pursuant to A.R.S. 38-431.03(A)(7) for discussion or consultation with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale, or lease of real property. The motion carried 5-0.

Resume Regular Board Meeting

Member Janeane Candelaria moved; Member Bob Dailey seconded that the Governing Board resume the Regular Board Meeting at 8:10 p.m. The motion carried 5-0.

Possible Action Resulting from Executive Session

Member Bob Dailey moved; Member Rose Marie Monks seconded that the Governing Board permit the Superintendent to enter into negotiations for the possible purchase of land. The motion carried 5-0.

Approval of Consent Agenda

Member Bob Dailey moved; Member Denise Guenther seconded that the Governing Board approve items #17.2 through #17.9 on the consent agenda. The motion carried 5-0. Items approved were:

- Minutes of the October 8, 2014 Work Study Session/Regular Board Meeting
- Monthly Expenditure Budget Report of the District for FY14
- Monthly Expenditure Budget Report of the District for FY15
- Student Activities and Auxiliary Operations Cash Balance Reports
- Vouchers for signing and filing; Ratification of Vouchers signed since the last Regular Board Meeting
- Adjusting Journal Entries for Reclassification of Payroll and/or Accounts Payable Expenditures for FY14
- Adjusting Journal Entries for Reclassification of Payroll and/or Accounts Payable Expenditures for FY15
- Human Resources/Personnel Report

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New Business

Member Janeane Candelaria moved; Member Bob Dailey seconded that the Governing Board approve out-of-state travel to Las Vegas, Nevada for the Florence High School Wrestling Team to participate in the Las Vegas Invitational wrestling tournament December 18, 19 and 20, 2014. The motion carried 5-0.

Member Rose Marie Monks moved; Member Denise Guenther seconded that the Governing Board approve overnight travel for SkillsUSA students to attend Leadership Camp in Williams, Arizona November 12, 13 and 14, 2014. The motion carried 5-0.

Member Janeane Candelaria moved; Member Bob Dailey seconded that the Governing Board approve out-of-state travel for the FBLA members and advisors to tour New York City from February 25, 2015 through March 1, 2015. The motion carried 5-0.

Member Bob Dailey moved; Member Denise Guenther seconded that the Governing Board approve out-of-state travel for the Fashion Design teacher and students to attend the "Fashion Debut" at the Fashion Institute of Design and Merchandising in Los Angeles, California March 19 and 20, 2015. The motion carried 5-0.

Member Rose Marie Monks moved; Member Janeane Candelaria seconded that the Governing Board approve in-state travel and an overnight stay for Walker Butte 6th grade students to attend the Aspen Creek Outdoor School's Life Science Camp at Chapel Rock in Prescott, Arizona March 13, 14 and 15, 2015. The motion carried 5-0.

Member Denise Guenther moved; Member Bob Dailey seconded that the Governing Board approve out-of-state travel for Alison Wood, Mike Christenson and Kevin Aikins to attend Link Crew training in Temecula, California on various dates in March, 2015. The motion carried 5-0.

Member Janeane Candelaria moved; Member Rose Marie Monks seconded that the Governing Board approve out-of-state travel for the Poston Butte High School Spiritline teams to attend the USA Spirit Nationals in Anaheim, California from March 19, 2015 through March 23, 2015. The motion carried 5-0.

Member Bob Dailey moved; Member Janeane Candelaria seconded that the Governing Board approve out-of-state travel for the Poston Butte High School band students to attend "California's Great American Music Competition" in Santa Clara, California from April 9, 2015 through April 12, 2015. The motion carried 5-0.

Member Bob Dailey moved; Member Denise Guenther seconded that the Governing Board approve Option 2 for the high school boundaries, to become effective at the start of the 2015-2016 school year. The motion carried 5-0.

Member Rose Marie Monks moved; Member Janeane Candelaria seconded that the Governing Board request Wells Fargo Bank to issue a line of credit, as directed by the Pinal County Treasurer's Office, on behalf of the District. The motion carried 5-0.

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Member Denise Guenther moved; Member Bob Dailey seconded that the Governing Board approve payment to Marching Show Concepts in the amount of \$25.00 from the Florence High School student activities Band Account for shipping charges incurred in FY12. The motion carried 5-0.

Member Denise Guenther moved; Member Bob Dailey seconded that the Governing Board approve payment in the amount of \$400.00 to Texas Christian University for housing provided to Ms. Alise Krause when attending the AP Summer Institute in July 2014 prior to the issuance of a requisition or purchase order. The motion carried 5-0.

Member Denise Guenther moved; Member Bob Dailey seconded that the Governing Board approve of the disposal/sale of the list of outdated Literature Workbooks for Circle Cross Ranch K-8. The motion carried 5-0.

Member Rose Marie Monks moved; Member Denise Guenther seconded that the Governing Board approve the Sole Source request for the procurement of CIMM, to be utilized district-wide. The motion carried 5-0.

Member Denise Guenther moved; Member Bob Dailey seconded that the Governing Board approve the Intergovernmental Service Agreement with the Arizona Department of Education to allow the District to procure components and services for each Arizona Education Learning Accountability System (ALEAS) product based on the election to use. The motion carried 5-0.

Member Janeane Candelaria moved; Member Rose Marie Monks seconded that the Governing Board approve the FY14 Reporting Statement for the School Facilities Board Preventive Maintenance Program. The motion carried 5-0.

Member Bob Dailey moved; Member Janeane Candelaria seconded that the Governing Board approve the revised FY14 Annual Financial Report. The motion carried 5-0.

Items for Future Agendas

Discussion only to consider not allowing out-of-boundary students to attend Poston Butte High School beginning at the start of the 2015-2016 school year, because student enrollment at Poston Butte is nearing capacity.

Election of new Governing Board officers.

Next Regular Board Meeting

The next Regular Board Meeting will be held December 3, 2014 at 6:30 p.m. in the Poston Butte High School CTE Building, 32375 N. Gantzel Road, San Tan Valley, AZ. The work study session will begin at 6:00 p.m. Please note that this meeting is being conducted one week earlier than the normal meeting date because the Superintendent and Governing Board Members will be attending the Arizona School Boards Association annual conference from December 10-12, 2014.

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Adjournment

It was moved by Member Janeane Candelaria and seconded by Member Denise Guenther to adjourn the meeting at 8:25 p.m. The motion carried 5-0.

Submitted by:

Denise Guenther, Vice-President