

**FLORENCE UNIFIED SCHOOL DISTRICT NO. 1  
MINUTES OF GOVERNING BOARD WORK SESSION  
and REGULAR BOARD MEETING  
August 8, 2012**

**Work Session - Call to Order - 6:00 P.M.**

The Work Session was called to order by Board President Rose Marie Monks at 6:00 p.m. in the Florence Unified School District Administration Building, 1000 S. Main St., Florence, AZ.

**Roll Call**

The following Board Members were present at roll call: President Rose Marie Monks, Vice President Bob Dailey, Member Jim Thomas, Member Bob Ingulli, and Member Denise Guenther. Also present was Superintendent Dr. Gary Nine.

**Possible correction of minutes from July 11, 2012, Regular Board Meeting**

There were no corrections made to the minutes.

**Possible Agenda Re-organization**

There was no reorganization of the agenda.

**Agenda Item Clarifications**

19.1 – National Institute for Excellence in Teaching – Memorandum of Understanding (Mrs. Brown). This MOU is designed to formalize the relationship between the NIET and FUSD. NIET will arrange training, support and technical assistance for the TAP System being implemented during the 2012-13 fiscal year. This agreement will be effective October 1, 2012, to September 31, 2017.

19.3 – Poston Butte High School Choir request for travel out-of-state to Hawaii (Ms. Thomas). Ms. Thomas is requesting approval for the PBHS Choir to travel to Hawaii March 21-24, 2013, to perform at various venues in Honolulu. Cost for the trip will be \$1,400 per student and will be paid for by the students and/or their parents through fundraising.

19.4 – FHS Girls' Volleyball request for out-of state travel (Mr. Knutsen). The FHS girls' volleyball team is requesting permission to travel to California Sept. 20-23, 2012, to participate in a varsity volleyball tournament at LaJolla High School. The trip will be paid for by the FHS Volleyball Boosters with no cost to the District.

19.6 – Acceptance of Board Policies for first presentation and posting (Mr. Jimenez). Mr. Jimenez has reviewed Policies GB - General Personnel Issues, GCCD - Professional/Support Staff Military/Legal Leave, GCK - Professional Staff Assignments and Transfers, and GCMF - Professional Staff Duties and Responsibilities and is submitting them for presentation and posting. He reported that our attorney Pat Templin is reviewing three policies that pertain to Medical Marijuana. Dr. Lineberry is submitting Policy IHBHD –

Online/Concurrent/ Correspondence Courses for review and posting. All of these policies are submitted as recommended by ASBA.

19.8 – Payment of Prior Year Invoice to MGA Home Health Care (Ms. Myers). This item is submitted for payment of services performed by MGA Home Health Care in FY 2010-2011. The Dept. of Exceptional Student Services approved partial payment for services rendered in February 2011 in the amount of \$821.60. Payment in the amount of \$718.90 for services performed later in February was withheld pending receipt of supporting documents for those services. The necessary documents have been submitted for the dates in question.

19.9 – After the Fact Payment to K & S Sports Promotions, Inc. (Ms. Myers). This item is being submitted for an after-the-fact approval by the Governing Board. The necessary paperwork (Requisition and PO) were not prepared by an employee assigned the responsibility to ensure proper paperwork was completed prior to ordering the product for the STEP/SUMMIT school in FY12.

19.5 – Approval for Mariah Lopez, Poston Butte High School student, to attend Skills USA Washington Leadership training in Washington DC, Sept. 15-19. (Dr. Nine). Mariah is a SkillsUSA State Officer and CAVIT is requesting approval for her to attend the training in Washington DC. CAVIT is paying for all of her travel expenses. Carrie Wolf, Skills USA State Director, will be chaperoning Mariah.

19.7 – Approval to change School District Logo from “Children First” to “Kids First” (Dr. Nine). For many years our District motto/logo has been “Children First”. The Human Resource Department is requesting to change the motto/logol to “Kids First” to conform to the vision of the School District.

### **Other**

Tax Rate (Ms. Myers). On August 13<sup>th</sup> the tax rate for school district will be set. Ms. Myers has been working closely with the County School Office in setting the tax rate for next year. This year the tax rate is \$7.30; next year it will drop to \$7.22.

Board members have received a packet from ASBA containing ASBA's 2013 Political Agenda Priorities. Dr. Nine is asking the Board to select their priorities and send them to him; he will put them in order prior to sending them on to ASBA by the September 30<sup>th</sup> deadline.

Dr. Fuller has worked with the Not My Kid Foundation with to Combs and Coolidge School District to secure Not My Kid Foundation efforts in all of our schools. Mrs. Hendry talked about the first Not My Kid presentation last night at Magma Ranch. Parents and staff members saw a power point presentation. There were many positive comments; it was a learning experience for all, with new information. She feels that this is a positive thing for our school district.

Dr. Nine talked about Shawn Cluff's practice of sending out an e-mail every morning that gives the heat index and gives guidance to our teachers about the levels of activity that are safe for our kids. Recently he has changed his presentation, now giving

the temperature, humidity and heat index at different times during the day. His e-mail also tells safe levels of activity for the different temperature ranges. Precautions are being taken by all coaches to keep our kids safe; e.g., misters in the dugouts, lots of water for the kids.

Dr. Nine talked about the booklet that he mentioned at convocation which explains the evaluation that our teachers and administrators will go through that will match TAP – it looks different than our last evaluations but is simpler and matches the TAP rubrick. HB 2823 says we must involve teachers and demands that we advertise on our website and invite teachers and the public to come and comment at a public meeting. Mrs. Brown has spent time explaining how the distribution of money will be after evaluations. All teachers will be involved in the pay-for-performance plan.

Mountain Health and Wellness MOU: Dr. Fuller had talked about The Memorandum of Understanding with Mountain Health & Wellness at the last meeting. Dr. Nine reported that our attorney Mrs. Templin has reviewed the MOU and it is ready for approval at tonight's meeting.

### **Regular Board Meeting - Call to Order 6:30 p.m.**

Mrs. Monks called the Regular Board Meeting to order at 6:30 p.m.

### **Adoption of the Agenda**

Member Denise Guenther moved; Member Bob Dailey seconded that the Governing Board adopts the Agenda of the August 8, 2012, Work Study Session/Regular Board Meeting. The motion carried 5-0.

### **Pledge of Allegiance**

Mrs. Monks led the Pledge of Allegiance to the Flag.

### **Governing Board Member Reports**

- Mrs. Guenther welcomed everyone back; she walked the campuses at Step/SuMMit, Florence K-8, and Florence High School with Dr. Nine; feels things are going well.
- Mr. Ingulli is going to tour schools tomorrow with Dr. Nine.
- Mr. Thomas toured Poston Butte and Skyline K-8; things went well. He and Mr. Ingulli attended the ASBA Summer Conference in Flagstaff.
- Mr. Dailey reported that the convocation this year was the best one he has attended. He toured the campus at Circle Cross K-8 and Magma Ranch K-8; within 5 minutes of classes starting, students were all in their seats, totally engaged.
- Mrs. Monks congratulated Lorenzo Teruya, 2012 Poston Butte High School graduate, on his appointment to serve as the National Youth Representative for Law Enforcement Exploring for the term 2012-2014. Mrs. Monks has toured most of the school campuses with Dr. Nine and will do the rest next week. She commented that all schools are off to a great start and she was impressed with the cleanliness of the campuses.
- Dr. Nine is thankful for the Principals' efforts in making the start of school so successful.

### **Superintendent's Report**

Mr. Knutsen told of an incident this last week about a father and son who came to his office. The son being very tall and husky, Mr. Knutsen assumed he wanted to play sports and he informed the kid he would have to move into the District if he wanted to play. He said he was not here to talk about sports; he wanted to come here because the high school he was coming from does not offer calculus or physics and he heard about our IB program and our AP program. Mr. Knutsen asked Val Coppel to talk about the IB program. She introduced two of their three diploma recipients, Janet Courtright and Sybil Cornell. Cedar Marshall would be present but he is at boot camp for the National Guard. He will be attending Texas A & M. Each of the girls told about their experiences in the program; the amount of work, the difficulty, and the help they received from their teachers. Mrs. Coppel congratulated the girls on their scholarships to University of Arizona and thanked everyone for their support of this program.

### **Staff Recognition**

Mr. Lamas introduced the employee of the month for transportation Cindy Hitzler. Cindy has been a District bus driver for 4 years; she knows everything about her kids and has a great rapport with each of them. This past year she took over for Ken Fitzpatrick as Routing Coordinator and took on the task of routing the AM & PM Kindergarten.

Mary Gooday, Assistant Principal at Copper Basin, introduced the Food Service Employee of the Month Araceli Bustillos who happens to be celebrating her birthday today. She and the cafeteria ladies are there every day for breakfast and lunch; they make the kids feel welcome, greeting them with a smile.

### **Curriculum Report**

#### **AIMS and SAT10 Spring 2012 - Elizabeth Ridout**

Ms. Ridout presented the AIMS and SAT10 results for spring 2012. She compared the AIMS 2011 data with 2012 data in Reading, Writing, Science, and Math at the different grade levels. She pointed out how we compare with statewide scores in all areas, showing where progress has been made district-wide. Results show the District is going in a positive direction in almost all grade levels and all subjects. The SAT10 is given to 2<sup>nd</sup> and 9<sup>th</sup> grade students. Generally there were gains in all areas. Ms. Ridout explained the switch to the letter grade system, pointing out that the District received a B this last year. With TAP coming on board, she feels this will have a positive impact on the scores. Dr. Nine is very appreciative of those schools that came up from a C to a B in the last year; he anticipates A's next year and agrees that TAP will improve the scores. Mrs. Hendry and Mrs. Sobkoviak talked about the new teachers, how they are adapting to the programs in place. Teachers are coming in better prepared with technology. New teachers are well trained, but are asking for more training.

### **Administrative Reports**

The Board reviewed written Administrative reports from Principals, Instructional Specialists, the Director of Exceptional Student Services, Director of Transportation and Support Services, Director of Construction and Public Relations, Director of Finance, Assistant to the Superintendent for Administrative Services and Athletics, and Assistant Superintendent for Instructional and Bilingual Services.

### **Approval of Consent Agenda**

Member Jim Thomas moved; Member Denise Guenther seconded that the Governing Board approves items #2 through #14 on the consent agenda. The motion carried 5-0. Items approved were:

- Minutes of the July 11, 2012, Work Study Session/Regular Board Meeting
- Monthly Expenditure Budget Report of the District for FY12 (attached)
- Monthly Expenditure Budget Report of the District for FY13 (attached)
- July Student Activities and Auxiliary Operations Cash Balance Reports for FY12 (attached)
- Student Activities and Auxiliary Operations Cash Balance Reports for FY13 (attached)
- Acceptance of FY12 Vouchers for signing and filing; ratification of vouchers signed since the last regular board meeting
- Acceptance of July Adjusting Journal Entries for Reclassification of Payroll and/or Accounts Payable Expenditures for FY12
- Accounts Payable Expenditures for FY13
- Human Resources/Personnel Report request for action, and supporting documents (attached)
- Gift-In-Kind Donation: Table and Chairs. A used boardroom table and chairs is being donated to our Technology Department by Micah Hutchinson at Harvest Community Church in Mesa. The estimated dollar value is \$300.
- Gift-In-Kind Donations: Computer Desk and Six Printers. Heather Gray is donating six HP Laser jet printers and hardware. The printers are being donated to Florence K-8 with an estimated dollar value of \$1,200. Bob Dailey is donating a Computer Desk to be used where needed in the District. The estimated dollar value is \$100.
- Acceptance of satisfactory evidence that the Superintendent has met Goal #1 of the Performance Pay Plan for FY 2012-13. It is agreed that the Superintendent has met Goal #1 of the Performance Plan for FY 2012-13; specifically, "The Superintendent has established a clear vision to guide all District employees."

### **New Business**

#### **National Institute for Excellence in Teaching Memorandum of Understanding**

Member Bob Dailey moved; Member Denise Guenther seconded that the Governing Board approves the NIET Memorandum of Understanding. The motion carried 5-0.

#### **Mountain Health & Wellness Memorandum of Understanding**

Member Denise Guenther moved; Member Bob Ingulli seconded that the Governing Board approves this Memorandum of Understanding. The motion carried 5-0.

#### **Poston Butte High School Choir request to travel out of state to Hawaii**

Member Bob Dailey moved; Member Denise Guenther seconded that the Governing Board grants approval for the Poston Butte High School Choir travel to the state of Hawaii to perform. The motion carried 5-0.

#### **FHS Girls Volleyball Out of State Trip**

Member Jim Thomas moved; Member Bob Ingulli seconded that the Governing Board grants approval for Florence High School Girls Volleyball team to travel to La Jolla High School, California, for a varsity volleyball tournament. The motion carried 5-0.

**Approval for Mariah Lopez, Poston Butte High School student, to attend Skills USA Washintgon Leadership training in Washington, D.C., September 15-19**

Member Denise Guenther moved; Member Jim Thomas seconded that the Governing Board approves out of state travel for Mariah Lopez to attend SkillsUSA Leadership Training in Washington, D.C., September 15-19. The motion carried 5-0.

**Acceptance of Board Policies for first presentation and posting: GB - General Personnel Issues, GCCD - Professional/Support Staff Military/Legal Leave, GCK - Professional Staff Assignments and Transfers, GCMF - Professional Staff Duties and Responsibilities, and IHBHD - Online/Concurrent/Correspondence Courses**

Member Denise Guenther moved; Member Bob Dailey seconded that the Governing Board accepts the above listed policies for first presentation and posting (as submitted by ASBA). The motion carried 5-0.

**Approval to change School District logo from "Children First" to "Kids First"**

Member Bob Dailey moved; Member Denise Guenther seconded that the Governing Board approves changing the District logo from "Children First" to "Kids First". The motion carried 5-0.

**Payment of prior year invoice - MGA Home Health Care**

Member Bob Dailey moved; Member Denise Guenther seconded that the Governing Board approves payment of prior year (2010-2011) invoice from MGA Home Health Care in the amount of \$718.90. The motion carried 5-0.

**After the Fact Payment - K & S Sports Promotions, Inc.**

Member Denise Guenther moved; Member Bob Ingulli seconded that the Governing Board approves payment to K & S Sports Promotions in the amount of \$240.24. The motion carried 5-0.

**Call to the Public**

There were no requests.

**Items for future agendas**

- Teacher and Administrative evaluations.

**Next Regular Board Meeting**

The next Regular Board Meeting will be held on September 12, 2012, in Florence Unified School District Administration Building, Auditorium, 1000 S. Main St., Florence, Arizona. The Work Study Session will start at 6:00 p.m. and the Board Meeting at 6:30 p.m.

**Adjournment**

There being no further business, Member Denise Guenther moved and Member Jim Thomas seconded to adjourn the meeting at 7:30 p.m. Motion carried

Submitted by:

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Bob Dailey, Vice-President